



# 2020 ANNUAL CONFERENCE

## Call for Presentations – Sample of Form Content

**Presentation Title:** *If accepted, this is how your title will appear in program materials. Please limit to 100 characters.*

**Theme of Presentation:** *Please select the theme of your session.*

- Emerging Trends and Innovation
- Collaboration and Partnerships Across the Institution
- Tricks of the Trade: Emerging Practices, Methods, Tools, and Technology
- Evolving Processes and the Agile Organization
- Empowering Change Management Success

**Session Format:** *Please select the format that describes the method you will use in your session.*

- Lightning Session (15 minutes)
- Facilitated Discussion (60 minutes)
- Interactive Presentation (60 minutes)
- Panel (60 minutes)
- Case Study (60 minutes)
- Foundation (90 minutes)
- Deep Dive (90 minutes)
- Pre-conference (3.5 or 7 hours)
- Poster Session (60 minutes)

**Intended Audience:** *Please select the intended audience(s) of your presentation.*

- Beginner
- Intermediate
- Advanced

**Abstract:** *This description will be used in the conference program and mobile guide. Please limit to 150 words.*

**Session Interaction:** *How will you engage with your audience during the session? Please share specific activities you will use (small group discussion, table work, etc.). Please limit to 150 words.*

**Learning Outcomes:** *Provide three learning outcomes for your session. Please limit to 150 words each.*

**Please list AV needs.**

## **Speaker Information\*:**

- Name
- Email
- Phone
- Job Title
- Institution/Organization
- Bio

\*Repeat above information for additional speakers.